

22/2024LL

Parish Clerk: Lisa Lewis ~ 07971943934
clerk@kingstoneandthruxtongroup-pc.gov.uk
www.kingstoneandthruxtongroup-pc.gov.uk

KINGSTONE & THRUXTON GROUP PARISH COUNCIL

Minutes of an ordinary meeting of the parish council held on Wednesday 6th November 2024

At 19.00 in Kingstone Village Hall, Green Lane, Kingstone, Hereford

Present:

Cllr David Bailey, Cllr Leah Dunsmuir, Cllr Colin Knight, Cllr Colin Pugh (Chairman), Cllr Paula Rawbone, Cllr David Rea, Cllr Christina Richards and Cllr Colin Warrillow (Vice-chairman)

In attendance:

Lisa Lewis (Parish Clerk), Paul Neate (Footpaths Officer), Steve Madison (Sports Association) and seven members of the public.

| Agenda Ref | Minutes |
|------------|---|
| 1. | Apologies for absence:- were received and accepted from Cllr Denise Lloyd and Cllr Neil Howard. Cllr Alexis Richards-Powell was absent without apologies. |
| 2. | To receive declarations of interest & written requests for dispensation None declared. |
| 3. | Approval of minutes and sign from the parish council meeting held on Wednesday 2 nd October 2024. It was RESOLVED to adopt the minutes as a true record, and they were duly signed by the chairman. |
| 4. | Members of the Public made comments on the following points:- <ul style="list-style-type: none"> • Whitehouse Drive 106 money • Request for a path through the Orchard behind Whitehouse Drive • Play Equipment |
| 4.1 | Clerk's Report Correspondence:- Letter received from a resident with concerns over the speed of vehicles in the village, particularly along the B4348 and the potential for an accident. It was noted that the parish council are in touch with the safer roads partnership and a recent data collection exercise had taken place – it was RESOLVED to send the correspondence to the safer roads partnership and write to the resident explaining the road safety plans. Planning Information Only P242625 - Land at Exchequer Court Thrupton Hereford HR2 9AX - Non-material amendment to 191725 (Proposed demolition of modern agricultural buildings and replacement with a development of 6 dwellings incorporating the conversion of two traditional barns into two dwellings, four new dwellings, refurbishment of a brick outbuilding to serve Exchequer Court, garaging, drainage and alterations to existing access) - Amendments to the design of the first floor windows on plots 3 and 4 - change from Velux roof and elevation split windows to conventional elevation windows. APPLICATION APPROVED. |
| 4.2 | Action Log – it was RESOLVED to archive all completed tasks. |
| 5. | Verbal Reports |
| 5.1 | Local Policing Team Not Present. Newsletter received and circulated. |
| 5.2 | Ward Cllr Reported:- Not Present, an email with updates on outstanding issues was noted. It was RESOLVED for the clerk to escalate the issues. |
| 5.3 | Lengthsman Not present. |
| 5.4 | Village Hall Committee reported: <ul style="list-style-type: none"> • Weeds and downpipe repair. • Quotes being obtained for the outside space. |
| 5.5 | Sports Association Steve Madison reported:- <ul style="list-style-type: none"> • Meeting with the s.106 Team at Herefordshire Council had taken place. |

| | |
|---|--|
| <p>5.6</p> <p>5.7</p> <p>5.8</p> <p>5.9</p> <p>5.10</p> | <ul style="list-style-type: none"> • Education and open spaces. <p>Parish Footpath Office (PFO) Reported:</p> <ul style="list-style-type: none"> • KS26 (BT Path) had been cleared. • KS25 both ends cleared. • Gate by the Sports Field entrance cleared. • Cottons Meadow Trees reported again. • A resident adjacent to the KS25 had dumped garden waste onto the path. It was RESOLVED to report this to the PROW Team. • KS3 Fence had fallen • KS1 cleared. <p>Bike Track: It was noted that the sign had been pulled up again. Clerk to report to police and request Lengthsman to look at reinstalling. Quotes to be obtained in the New Year to top the track and make improvements.</p> <p>Allotments – Soil Test results received and adequate. Water turned off and meter reading provided to the clerk.</p> <p>Food Share – the next Food Share has been moved to Saturday 16th November 2024 due to a funeral taking place. The remaining balance needs to be spent prior to February.</p> <p>Litter Pick – 5 more bags collected (35 in total). Meet at the Bull Ring with tea/coffee after. Children are welcome but must be accompanied by an adult.</p> <p>Bulb Planting – bulbs have been planted from the Doctors surgery to Lowfield Meadow and another volunteer planting session will be held on Sunday 17th November. A net is to be given to Thruxton for planting and some will be given to the school.</p> |
| <p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p> <p>6.6</p> <p>6.7</p> <p>6.8</p> | <p>Financial Reports</p> <p>The payments list for November 2024, as shown in appendix 1 was APPROVED.</p> <p>Banking - Bank balances and reconciliation deferred to the next meeting awaiting bank statements.</p> <p>It was RESOLVED to appoint Cllr David Rea as an additional Signatory and remove Lynne Thorne.</p> <p>The nationally agreed pay recommendation for the clerk was APPROVED and will be backdated to April '24.</p> <p>A working group meeting had taken place and the draft budget was presented by the chairman. This is to be considered by Cllrs for resolution at December's meeting. Any alterations to be sent to the clerk and discussed at a working group meeting.</p> <p>Parish Strategy – it was RESOLVED to have a working group consisting of Cllrs Dunsmuir, Howard, Pugh and Richards to discuss parish improvements and draft a strategy.</p> <p>It was RESOLVED to appoint Cllrs Howard and Richards as grant co-ordinators.</p> <p>Heartstart Training – deferred until next training.</p> |
| <p>7.</p> <p>7.1</p> <p>7.2</p> | <p>Planning</p> <p>242365 - The Marsh Farm, Eaton Bishop, Hereford, Herefordshire HR2 9QT - Proposed roofing over an existing clamp used for muck and general purpose storage. The application was considered and it was RESOLVED to respond in support of the application with no comments to note.</p> <p>Neighbourhood Development Plan (NDP) – an update of the meeting held on the 23.10.2024 was received. The following points were discussed:-</p> <ul style="list-style-type: none"> • It was RESOLVED to accept the grant of £3,532.00. • It was RESOLVED to pay an additional 2 hours per week to the clerk for the duration of the update. • It was RESOLVED to proceed with membership of the CPRE (The Countryside Charity). |
| <p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p> | <p>Highways and Environmental Matters</p> <p>Lengthsman Contract – it was noted that a working group meeting at taken place to review the tenders received, the chairman proposed appointing MJH Contracting as the Lengthsman with an annual review. It was RESOLVED by a unanimous vote to appoint MJH Contracting with immediate effect. Clerk to inform contractor and thank the outgoing lengthsman for his work.</p> <p>It was RESOLVED to form a 'whatsapp' group with all Cllrs in respect of Lengthsman work only, to enable work to be checked upon completion.</p> <p>It was noted that the council had been successful in obtaining a drainage grant of £4,120.00 to carry out a drainage survey and ditching work in the parishes. It was RESOLVED to accept the grant and the agreement</p> |

| | |
|--|---|
| <p>8.4 8.5 8.6 8.7</p> | <p>with Herefordshire Council was signed by the chairman. It was noted that the survey work should be carried out first, clerk to instruct Lengthsman.</p> <p>No new issues to note in respect of Highways or public rights of way.</p> <p>Anti-social behaviour – it was noted that the clerk had received a report of racist graffiti on the bus stop by the surgery. The council wish to formally thank the resident who cleared the graffiti. Report to the police.</p> <p>Church Triangle, a replacement tree was discussed and recommendations from local suppliers were noted. It was considered that a large potted plant may be more appropriate, costs to be obtained by Cllr Warrillow.</p> <p>A pathway across the orchard behind Whitehouse Drive using s.106 money was considered and Cllr Warrillow will obtain quotes. A member of the public stressed the importance of having a path.</p> |
| <p>9.</p> | <p>Training - It was RESOLVED to hold a further in-house training session with HALC and ask for recommendations on course content following on from the initial training. It was agreed that all new Cllrs will attend the initial training at HALC.</p> |
| <p>10.</p> | <p>Christmas Plans – A tree is being sourced from a local company at Allensmore. Additional lighting to be purchased. Planning to erect the tree on 7th December with an evening ‘light switch on’. Awaiting a response from the school choir. Outside catering has been arranged.</p> |
| <p>11.</p> | <p>Items for the next agenda</p> <ul style="list-style-type: none"> • None to note. |
| <p>12.</p> | <p>It was noted that the date of the next Parish Council meeting is Wednesday 4th December 2024. Cllr Dunsmuir gave her apologies.</p> |
| | <p>Meeting closed at 20:28pm.</p> |

SIGNED.....

DATED.....

Appendix 1

Date: 14/11/2024

Kingstone & Thruxton Parish Council

Page 1

Time: 12:20

Unity Current A/c

List of Payments made between 01/11/2024 and 30/11/2024

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|--------------------------------|------------------|--------------------|-----------------------|--------------------------------|
| 06/11/2024 | Lisa Lewis | BACS | 945.46 | | November Wages / Microsoft rei |
| 06/11/2024 | Kingstone Village Hall | BACS | 24.00 | | Food Share Hall Hire Oct |
| 06/11/2024 | Juliet Anderson | BACS | 192.00 | | Allotment Soil Testing |
| 06/11/2024 | Roy Thorne | BACS | 39.08 | | Reimbursement - Planting |
| 06/11/2024 | Kingstone Food & Wine | BACS | 303.34 | | Food Share |
| 06/11/2024 | Society of Local Council Clerk | SLCC | 94.00 | | SLCC Part Membership Fee |
| 06/11/2024 | National Allotment Society | BACS | 66.00 | | NAS Membership Renewal |
| 06/11/2024 | Doug Addis | BACS | 200.00 | | Bike Track - October |
| 06/11/2024 | Rialtas Business Solutions Ltd | BACS | 230.40 | | Annual Support, Maint, Licence |
| Total Payments | | | 2,094.28 | | |